

Tips and tricks for easy exam registration (College)

Here you will find the most important information to help you to get started with the administrative process for studying and taking exams.

MyStudy and *myCampus* are the most important applications for teaching and examination processes at Leuphana.





Here you find:

- Information on modules and courses
- Registration for courses
- Timetable
- Teaching materials etc.



https://mycampus.leuphana.de

Here you can:

- Manage study and master data
- Register for exams
- View exam results
- Upload bachelor's/master's theses, etc.

In *myCampus*, each degree program is divided into three areas. It consists either of a major and a minor, or, in the teacher education program, of two teaching subjects or one teaching subject and the vocational specialization, as well as an overarching area. All three areas contain modules and exams for which you have to register.

After logging in to *myCampus*, click on the application "Exam Dates". Click on "All Exams" in the top of the left corner. Use the filter to find the exam you want to register for.

Term	Curriculum	Organisation		
All 👻	All	All		
	•			
Q Filter by title, number or examiner .		:	Q Filter (1) -	Date (ascending) 🕶

Click on the button "Go to exam registration" on the right.

MODULE E	XAMINATION 09 Escaping from Reason. Criticism in the Enligi	ntenment and Romanticisr	n / [KS-GWmed • 25632] 2024 W	⊕ Not registered or not approved ■
31 MAR 2025	00:00 - 23:59 O Details see note(s)	Registration period Deregistration until Currently registered	14.10.2024, 00:00 - 15.11.2024, 23:59 26.03.2025, 23:59 1 (max. 9999)	(admission requirements not fulfilled) Go to exam registration
Examiner:	🚢 N., N.		· · · ·	
Exam orHinweis	ganisation type: Dezentral s: Schriftliche Hausarbeit im Umfang von 10-15 Seiten.			

Then click on the drop-down menu "Choose sub-programme". You will be offered three options:

- Your major (1) or first teaching subject, labeled with the intended degree and the name of the major (MJ) or the first teaching subject or vocational specialization (teaching degree)
- Your minor (2) or second teaching subject, labeled with the degree objective and the name of your minor (MI) or the name of the second teaching subject
- Your overall degree program (3), titled with the names of your major and minor or the two teaching subjects



Please select the higher-level area (**3**) only for registering for examinations in the *Leuphana semester*, in the *complementary studies* or in the *professionalization area in the teaching profession* or *for real additional services*, which do not count for your curriculum.

31 MAR 2025	00:00 - 23:59 O Details see note(s)	Registration period Deregistration until Currently registered	14.10.2024, 00:00 - 15.11.2024, 23:59 26.03.2025, 23:59 1 (max. 9999)	 Not registered or not approved (admission requirements not fulfilled)
Examiner:	L N., N.	Exam mode	Written scientific work without supervision	
Organisation [KSC] Complementary Studies College		Choose sub-programme		
		Choose sub-progra	mme	*
 Exam organisation type: Decentralised Hinweis: Schriftliche Hausarbeit im Umfang von 10-15 Seiten. 		Bachelor of Arts	- Cultural Studies (0990 41 301 MJ)	
		Bachelor of Arts - Sustainability Science (0990 41 532 MI) 🔕		
Please no	ote (this applies to students of the College and Graduate \$	Cultural Studies	; Sustainability Science (0990 41 301 MJ 532 MI)	o be taken, e.g. major, minor, teaching subject. Only

Then click on the drop-down menu "Choose curriculum context for the module". Select the appropriate option -(1) in the curriculum or (2) as an additional achievement - by clicking on the name of the module. Then click on the "Register" button on the right to complete the registration.

REGISTRATION WITH CURRICULUM ELEMENT
[BA Leu KUW] B.A. Leuphana Bachelor Cultural Studies
[BA Leu KUWI] Leuphana Bachelor
[50#KS_LP] Complementary Studies
[21703000_LP] Mediality-oriented approaches to humanities
 [21703000_LP] Mediality-oriented approaches to humanities
[70#ZL_LP/LA] Additional Credits
[70#KS_ZL] Complementary Modules
[21703000_LP] Mediality-oriented approaches to humanities
[21703000_LP] Mediality-oriented approaches to humanities

If you have any questions about your studies or exams, please feel free to contact us by email at <u>studierendenservice@leuphana.de</u> or visit us in person during office hours:

www.leuphana.de/college-studierendenservice.html

If you have any questions about registering with your Leuphana account, please contact the IT tutors: <u>it-tutor@leuphana.de</u> or technical support at <u>myCampus@leuphana.de</u>

You can find comprehensive information and detailed explanations on the instructions pages at: <u>https://anleitungen-mycampus.leuphana.de</u>

We wish you a good start to the semester and every success!

Your Student Services